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[Date]

Don't forget to tell us about your experiences.

We recently sent you a questionnaire about your experiences of community mental health services at [NHS trust name], but we haven't received your response yet. Please send us your feedback as soon as you can so **your voice can be heard**.

Many people have already responded to the questionnaire and we would really appreciate your contribution. The results of this survey will help improve services at your local trust and nationally. **You can be a part of this**.

Please remember your responses are **confidential** and the people who provided your care will **not** know whether you have taken part or not.

If you have recently returned your questionnaire, **thank you**, and please accept our apologies for sending this reminder. If you have misplaced the questionnaire, another one will be sent to you soon.

Your response can help improve mental health services.

For any questions, please call [our Freephone line /us] on [number] between [opening time] and [closing time], [days].